



BOOTH CLEANING REQUEST

Original Order Form and payment in full must be ordered by **Tuesday, January 5th, 2010** to take advantage of the advanced rate. Please Fax or Mail order form to:

Fredericksburg Expo Center
 2371 Carl D. Silver Parkway, Fredericksburg, VA 22401
 Attn: Casey Silversmith
 Phone: 540-548-5555 x 108 Fax: 540-548-0552

Show: V A Turfgrass Council 2010 Tradeshow Show Dates: Jan 19th-20th, 2010 Booth #:					
Company Name:			Phone No:		
Address:		City:	State:	Zip:	
Ordered by:					
Credit Card Information: () VISA () MC () AMEX () DISCOVER					
Name as it appears on Credit Card:					
Credit Card Number:			Expiration Date:		
Authorizing Signature:			Date Authorized:		
Cleaning Services					
	Total Sq. Ft.	Rate per Sq. Ft.	Total # of Show Days	TOTAL amt.	
A. Nightly Cleaning Service _____ @ \$.16/sq. ft. X _____ \$ _____ Carpet vacuumed, floor swept, wastebasket emptied. Service starts on the final night of move-in and is provided <i>nightly</i> after show closing. Service ends the night before closing.					
B. One-Time Cleaning Service _____ @ \$.21/sq. ft. X _____ \$ _____ Carpet vacuumed, floor swept, wastebasket emptied. Service is provided ONLY the night before show opening.					
C. Carpet Shampoo _____ @ \$.36/sq. ft. X _____ \$ _____ Service is provided ONLY the night before show opening Shampoo mechanically extracted with solution, overnight air dry. No guarantee on stain removal or on liability for damage. Service available ONLY with <u>14 days prior notice</u> .					
<ul style="list-style-type: none"> • Orders received later than MONDAY JANUARY 18th through the first show day will be assessed \$30.00 late charge 					
			Late Fee:	\$ _____	
			Total Amount Due:	\$ _____	
For Fredericksburg Expo Center Use Only					
Received By:					
Payment Type:	Visa	MC	AMEX	DISCOVER	Auth #
Check Number and Amount:					